Medically Necessary Item Allowance Procedure

Fact Sheet – April 2024

Overview

All Pantex employees, visitors, and sub-contractors that require access to a security area must have any medical-related metal implants, prosthetics, medical device aids, and Medical Personal Electronic Devices (MEDPEDS), along with peripheral devices reviewed and approved in accordance with (IAW) MNL-352286, *Medically Necessary Item Allowance.*

Pantex employees must report MEDPEDS, metal implants, prosthetics, and peripheral equipment to Occupational Health Services (OHS), in accordance with WI 02.01.01.01.20, *Reporting and processing off-the-job Injury or Illness.*

What is a MEDPED?

Medical Personal Electronic Devices (MEDPEDs) are devices prescribed by a licensed provider needed to diagnose or treat an illness, injury, condition, disease, or its symptoms, and that meet accepted standards of medicine. MEDPEDs are electronic devices capable of recording information or transmitting data, and are therefore considered a "Controlled Article," in accordance with DOE O 473.1a, *Physical Protection Program.* Controlled Articles are not permitted in Security Areas of Pantex without prior written approval.

MEDPEDS and the peripheral equipment required to effectively employ them have the potential to impact safety and security practices at Pantex, and must undergo safety and security reviews and be approved by the Officially Designated Federal Security Authority before use.

Evaluations of MEDPEDS will be granted consistent with the requirements of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990.

Peripheral Devices

Peripheral devices are any companion device, both wired and wireless, necessary for proper function of a MEDPED. These devices require an independent review and approval separate from the associated MEDPED.

PX-6390

The PX-6390 is the processing form to gain approval for each individually prescribed MEDPED. For example, if an employee has two MEDPEDs and one peripheral device, three PX-6390s would be required to approve all three. The PX-6390 can be found on the BRAIN for all site employees. Visitors and sub-contractors must coordinate with their site host to complete and submit PX-6390s.

Hearing Aids

All MEDPEDS categorized as "Hearing Aids" that are approved to be used at Pantex must utilize equipped "Flight" or "Airplane Mode" when in use at Pantex. Much like boarding an airplane, radiating radio signals is prohibited at Pantex, and features must be disabled using flight mode.

Flight mode enablement must be done in accordance with manufacturer specifications. Generally, flight mode is enabled by pressing and holding the specified button on a hearing aid, and receiving audio and visual authentication that the feature has been enabled.

NOTE: Some models reset to default, turning off flight mode, after 24-hours of use or cycling power off/on.

It is the user's responsibility to enable this feature while at Pantex. Using the device at Pantex without this feature enabled, either willfully or negligently, is a violation of the MEDPED user agreement and may constitute an Incident of Security Concern (IOSC).

Security Area Access

To prevent the possibility of a device entering a security area before it has been approved, personnel that have submitted a PX-6390 and are having a device evaluated will automatically have access to security areas restricted. Security area restriction will apply to all Limited Areas (LAs), Protected Areas (PAs), and Material Access Areas (MAAs).

Personnel can request security area access while device is under review on a case-by-case basis, as long as the device is not implanted or currently in use by emailing ProhibitedandControlledArticles@pxy12.doe.gov.

Upon device approval, completion of training ST 900.16, *Medical Device Allowance,* and issuance of Medical Allowance Card, individual access to security areas will be restored.

New Hires, Visitors and Sub-contractors

Employees who are hosting visitors to Pantex must verify whether any visitor possesses a MEDPED before their visit. The visit host must complete a PX-6390 on the visitor's behalf with enough time in advance to have the device approved before their scheduled visit. Be aware that typical requests take up to 30 days to undergo review and approval, but some devices may take longer.

DOs and DON'Ts:

Do:

- Communicate with your personal medical provider about Pantex device requirements to assist in choosing the device best for you
- Communicate with your supervisor regarding your participation in the approval process to minimize conflicts with assigned duties
- Carefully read device user manual to fully understand device capabilities before submitting PX-6390
- Call the Prohibited and Controlled Articles Hotline to have questions answered about the approval process
- Understand that MEDPED approvals typically take up to 30 days, however, can take longer based on device or use circumstances

Don't:

- Attempt to access a security area until all of your medical devices and peripherals have been approved for use and Medical Device Allowance Cards for each device have been issued
- Don't make assumptions; ensure you know and understand the device capabilities and user agreement before using the device at Pantex. "Know before you do"

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Managed and Operated by Consolidated Nuclear Security, LLC

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Safeguards and Security

Prohibited and Controlled Articles Program

Prohibited and Controlled Articles Contacts:

Hotline: (806) 477-4444

Email:

ProhibitedandControlledArticles@pxy12.doe.gov